



GAIL FARBER, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

May 17, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES
43 May 17, 2016

LORI GLASGOW
EXECUTIVE OFFICER

**CHANGE IN WORK FOR A SERVICE CONTRACT
COUNTYWIDE CATCH BASIN CLEANOUT 2015-16
PRIORITY A AND B CATCH BASINS
IN VARIOUS CITIES AND UNINCORPORATED COMMUNITIES
THROUGHOUT THE COUNTY OF LOS ANGELES
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to approve a change in work and the increased contract amount for a service contract for Countywide Catch Basin Cleanout 2015-16, Priority A and B Catch Basins in various cities and unincorporated communities throughout the County of Los Angeles.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:

Find that the requested change in work related to cleaning approximately 11,000 catch basins, with an increase in the service contract amount of \$28,751.75, will have no significant effect on the environment and approve the change and increased contract amount for Project ID No. FMD0003171 – Countywide Catch Basin Cleanout 2015-16, Priority A and B Catch Basins, for cleaning of additional 2,091 catch basins, in the various cities and unincorporated communities throughout the County of Los Angeles, performed by Martinez Landscaping Co., Inc.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to obtain approval from the Board, acting as the governing body of the Los Angeles County Flood Control District, for the change in this service

contract in support of the timely completion of the project while avoiding delays and the potential for claims.

Enclosed for the Board's approval is a description of change in work and the cost which is in excess of the Director of Public Works' delegated authority limit required to complete the project.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1) and Integrated Services Delivery (Goal 3). Approval of this change will provide improved infrastructure to better serve the public and enhance the quality of life in various cities and communities throughout the County of Los Angeles.

FISCAL IMPACT/FINANCING

This change in work will have no impact to the County General Fund.

Project ID No. FMD0003171, with an increase in the service contract amount of \$28,751.75, is included in the Fiscal Year 2015-16 Flood Control District Fund Budget.

If this change in work is not approved, contract completion will be delayed and increased costs incurred.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The contract for the service of this improvement was awarded on September 15, 2015, to a contractor with the lowest responsive bid in accordance with the State Public Contract Code and the Board's directives.

ENVIRONMENTAL DOCUMENTATION

This change in work as described above and in the enclosure does not change any conditions which resulted in the original environmental findings.

CONTRACTING PROCESS

The contract provides that the contractor be compensated for the work resulting from a change to the original plans and specifications or changed conditions encountered during the course of service. The cost is based on contract unit prices, time and materials, or negotiated under the provisions of the contract specifications. The method for arriving at the cost of the change is included in the enclosure.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the requested change by the Board will ensure the timely completion of work under the contract and result in complete and usable facilities.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Construction Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:JTS:ma

Enclosures

c: Chief Executive Office (Rochelle Goff)
County Counsel
Executive Office
Internal Services Department (Countywide
Contract Compliance)

CHANGE IN WORK (APPROVE)
May 17, 2016

PROJECT ID NO. FMD0003171 – Countywide Catch Basin Cleanout 2015-16, Priority A and B Catch Basins (in various cities and unincorporated communities throughout the County of Los Angeles), All Supervisorial Districts. Contractor: Martinez Landscaping Co., Inc.

Project Description:

Cleaning of approximately 11,000 catch basins.

Change in Work:

Cleaning of additional 2,091 catch basins. \$28,751.75

Description of Change:

The City of Pasadena reclassified their catch basins from Priority B to A, which required the contractor to clean the basins three times during the storm season instead of one time. Therefore, it is necessary to compensate the contractor for the additional work.

The cost for this work is based on Section 3 of the contract specifications.

No additional working days are required because of this change.

Financial Information:

Sufficient funds for this change in work is included in the Fiscal Year 2015-16 Flood Control District Fund Budget.

Revised Contract Amount:

Original contract amount	\$151,250.00
Change in work to be approved	<u>28,751.75</u>
Revised contract amount	<u>\$180,001.75</u>
Percent total change to original contract amount	19%

JZ:ma

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